



NSRF
National Suicide
Research Foundation

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Promoting research and understanding into suicide and self-harm since 1994

Prof. Ella Arensman, Chief Scientist
Dr. Paul Corcoran, Head of Research
Dr. Margaret Kelleher, Medical Director
Dr. Eve Griffin, Chief Executive Officer

Vacancy: Manager, National Self-Harm Registry Ireland (1.0 FTE)

1. Summary of position

Applications are invited for the post of Manager, National Self-Harm Registry Ireland.

About the National Suicide Research Foundation

The National Suicide Research Foundation (NSRF) is a research organisation, founded in 1994, that produces research and evidence for policy development and intervention in the prevention of self-harm, suicide and related mental health and social problems. The NSRF has been designated as a World Health Organisation Collaborating Centre in Surveillance and Research in Suicide Prevention. The NSRF's vision is to support the reduction of suicide and self-harm in Ireland and globally, through impactful research, outlined in our current Strategic Plan – [Leading Research, Shaping Change](#).

The NSRF works closely with HSE NOSP, providing the research evidence and data that underpin national suicide prevention strategies and initiatives. Through this partnership, the NSRF supports the development, monitoring, and evaluation of evidence-based policies and programmes aimed at reducing suicide and self-harm.

The NSRF employs approximately 50 staff and have an annual turnover of approximately €1.8m.

More information about the organisation can be found here: www.nsrp.ie.

About the National Self-Harm Registry Ireland

The National Self-Harm Registry Ireland (NSHRI) is a national system of population monitoring for the occurrence of hospital-treated self-harm and is funded by the Health Service Executive's National Office for Suicide Prevention. It is the world's first national registry of its kind, and has been recognised as a template for best practice by the World Health Organisation. More information about the Registry can be found here: <https://www.nsrp.ie/registry/>

Summary of position

This post provides an exciting opportunity to join the interdisciplinary team at the NSRF. Under the Head of Research, the successful candidate will lead out on the operation of the Registry and take responsibility for monitoring and reporting on national data collected by the Registry, overseeing a team of 15 Data Registration Officers, and three research team

members. The successful candidate will also lead out on producing high-quality research from the Registry and will work collaboratively with other agencies, including the HSE National Office for Suicide Prevention, the Northern Ireland Public Health Agency and the World Health Organisation.

The successful candidate will report to Dr Paul Corcoran, Head of Research at the National Suicide Research Foundation.

2. Key duties and responsibilities

Co-ordination and supervision

- Manage and oversee the operation of the National Self-Harm Registry Ireland.
- Supervise the work of Data Registration Officers and the office-based staff, including the arrangement of regular meetings of the Registry team.
- Co-ordinate the NSRF's work on the Northern Ireland Self-Harm Registry.
- Lead out on specific objectives of the NSRF's Strategic Plan related to self-harm and suicide surveillance.
- Contribute to the workplan of the NSRF's World Health Organisation's Collaborating Centre, on topics related to suicide and self-harm surveillance.

Data protection, compliance and quality assurance

- Ensure compliance of the Registry with national and European data protection legislation.
- Ensure compliance of the Registry with ethical requirements and requirements of the Health Research Consent Declaration Committee (HRCDC).
- Lead out on developing best practice guidelines, standard operating procedures for the Registry.
- Work with HSE staff, including senior hospital staff and data protection officers, to ensure and maintain data access requirements and procedures.
- Provide regular updates to the Registry team on best practice for managing, processing and storing data.
- Co-ordinate and chair meetings of the Registry's Advisory Panel.

Reporting, dissemination and research activities

- Take a lead on the dissemination and promotion of the Registry, including the preparation of Registry annual and interim reports, and dissemination of findings to relevant stakeholders and services.
- Prepare evidence briefs for the National Office for Suicide Prevention and associated stakeholders and agencies.
- Take a lead on, and collaborate with other members of staff, to produce peer-reviewed publications and reports.
- Take a lead on, and contribute to, research funding applications.
- Provide supervision and mentorship to students and other members of staff.

Other

Carry out additional duties as may reasonably be required within the general scope and level of the post.

3. Criteria for position

Essential skills:

- A PhD qualification (or equivalent experience) in a related discipline and at least five years' work experience in a health or mental health related professional setting.
- A publication record, including peer-reviewed publications.
- Expertise in managing and analysing large health or clinical databases, including multisite data collection.
- Demonstrated proficiency in advanced statistical analyses and using tools and software such as SPSS, Stata, R, or equivalent.
- Demonstrated experience of report writing.
- Strong analytical skills.
- Experience of managing teams, including demonstrated experience of motivating team member and decision-making skills.
- Excellent interpersonal and communication skills, including experience of communicating research findings to diverse audiences.
- Strong organisational skills and experience of project management, leading and reporting on project deliverables and supporting a team in working to deadlines.
- Capacity to work on one's own initiative and to multi-task.

Desirable criteria

- Working knowledge of the Irish healthcare system.
- Experience of working with people with Lived Experience.
- Demonstrated experience of research grant writing and funding acquisition.

4. Details of post, duration and salary

The appointment will initially be for one year, full-time, with the prospect of prolongation of the term of employment, following review. The salary for this position will be in accordance the HSE Grade VII salary scale (01/08/2025 - €60,013 €61,479 €63,192 €64,911 €66,636 €68,176 €69,745 €71,272 €72,788 €75,397 €78,015 LSIs).

This is a full-time (37.5 hours per week) position.

The location of the position will be the NSRF offices, 4.28 Western Gateway Building, University College Cork.

In line with the NSRF's Blended Working Policy, occasional working from home will be permitted, however, the successful candidate will need to be based in the office at least 4 days per week.

The annual leave entitlement is 25 days plus public holidays. The NSRF office closes for 2 weeks at Christmas.

This role involves travel to meetings within Ireland and internationally, occasionally as needed.

The NSRF promotes the wellbeing and professional development of all staff members. As part of this role, the successful candidate will have access to the NSRF's Employee Assistance Programme.

5. Application Process

For informal enquiries on the post, candidates should contact:

Name & Title: Dr Paul Corcoran, Head of Research NSRF

E-mail: pcorcoran@ucc.ie

To Apply:

Applicants are requested to send a cover letter detailing relevant experience, skills and motivation for applying together with their curriculum vitae, including the names of two referees to Ms Eileen Hegarty (eileen.hegarty@ucc.ie).

Closing date for applications is Friday April 24th, 2026, at 5pm

It is expected that interviews will take place on the week commencing May 11th, 2026

Shortlisting will apply and shortlisted candidates will be notified by e-mail of interview date and time as applicable.

The National Suicide Research Foundation is an equal opportunities employer.

Directors: M Kelleher J McCarthy B McGale M O'Callaghan J O'Brien K Galway D Flynn E Kelleher

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